



2009

## Summer Institute for Preparing Future Faculty

Graduate Division

University of California, Berkeley

May 27 – July 1

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### LETTER OF RECOMMENDATION COVER SHEET

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Name of Applicant (Please print or type.)

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Department

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Name of Faculty Member

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Title

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Department of Faculty Member

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E-mail

#### INSTRUCTIONS FOR THE RECOMMENDER:

Please address the following:

- the applicant's work to date in the graduate program and potential contribution to the field
- the applicant's commitment to a future career in higher education
- how participation in the *Summer Institute for Preparing Future Faculty* will benefit the applicant.

Only hard-copy letters printed on departmental letterhead and signed across the back of the envelope will be accepted. Please send the confidential letter of recommendation along with this cover sheet directly to:

*Summer Institute for Preparing Future Faculty*  
c/o GSI Teaching and Resource Center  
Graduate Division  
University of California  
301 Sproul Hall #5900  
Berkeley, CA 94720-5900

**Application Deadline: Monday, March 2, 2009, 4 p.m.**

For further information, please call 642-4456 or e-mail [gsi@berkeley.edu](mailto:gsi@berkeley.edu).